



Department of Finance and Administration

2016 Annual Report

Lynn Galyardt, Director
Cindy Baker, Accounting Assistant

Mission

To provide leadership, strategic direction and administrative oversight for the Village organization in accordance with the policies established by the Village Board.



2016 Highlights

Received the International City/County Management Association (ICMA) Center for Performance Measurement, Excellence in Performance Measurement award; Government Finance Officers' Association (GFOA) Certificate for Excellence in Financial Reporting, and the GFOA Distinguished Budget Award

2016 Board of Review was held. The average assessment increase was 2.73%.

Administered both B Bond borrowing Voluntary Municipal Water Projects.

The Village continued to retain its Aaa bond rating.

Successfully held four Elections and one Presidential Election recount.

2015 audit was completed with no material weaknesses.

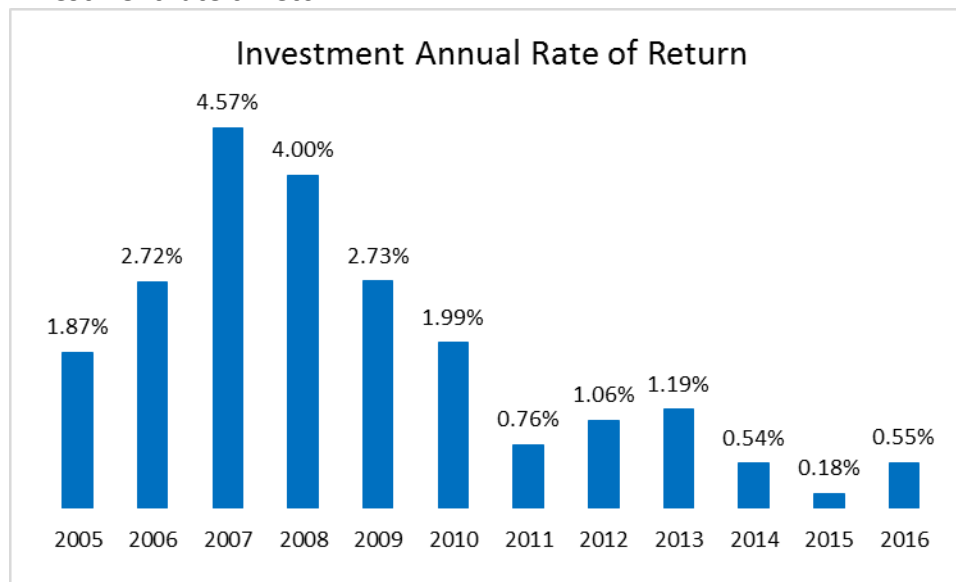
Financial:

The Village received the following grant funding:

	Funds Awarded	Funding Received
OVI Task Force Grant	3,058.55	3,058.55
Police Department Specialized Program Grant	4,000.00	3,901.00
Urban Forestry Grant	25,000.00	25,000.00
Recycling Grant	24,346.99	24,346.99
Bullet Proof Vest Grant	3,145.50	3,145.50
Total	59,551.04	59,452.04

The 2017 Budget was approved with a proposed property tax levy increase of 1.057% over 2016.

The Village received \$63,086.04 in investment interest income in 2016, which is \$12,242.59 more than the interest received in 2015. This was primarily due to market expectations of Federal Reserve rate hikes based on continued economic growth, higher inflation expectations, and continued low unemployment rates. The chart below shows the changes in the annual investment rate of return.



Awards:



The Government Finance Officers Association (GFOA) completed the review of our 2016 Budget document and have issued the Village their Distinguished Budget Award. This is the ninth consecutive year the Village has received this award.

The Village received the Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report for the fiscal year ended on December 31, 2015 from the Government Finance Officers Association. This is the sixth consecutive year the Village has received this award.

Last year only 29 municipalities in the State of Wisconsin received this award.



This
Certificate of Excellence
is presented to
Bayside, WI

for exceeding the standards established by the ICMA Center for Performance Analytics™ in the identification and public reporting of key outcome measures, surveying of both residents and employees, and the pervasiveness of performance management in the organization's culture.

The International City/County Management Association (ICMA) issued the Village their Certificate of Excellence for Performance Measurement. The Village is one of 34 communities world-wide that was recognized.

Elections:

Four elections were held along with a Presidential Election recount. The chart below shows the voter turnout by election for the past five years

Elections					
Voter Turnout Percentage					
	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
Spring Primary	27.04%	n/a	n/a	16.12%	10.59%
Spring Election	68.06%	33.62%	19.25%	9.60%	35.59%
Primary Recall Election	n/a	n/a	n/a	n/a	42.97%
Recall Election	n/a	n/a	n/a	n/a	74.63%
Partisan Primary	26.68%	n/a	32.60%	n/a	23.77%
General Election	81.52%	n/a	73.03%	n/a	82.51%

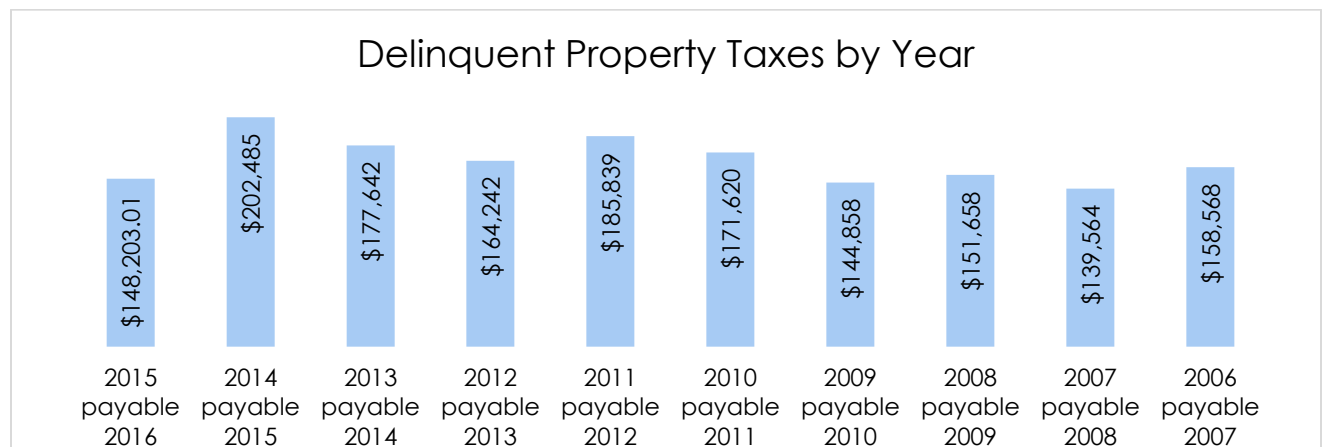
Property Assessments:

Open Book was held on June 21, 2016 and Board of Review was completed on August 2, 2016. There were no property owners who appeared before the Board. The total municipality increase was 2.73%. The chart below details the changes in assessed values by County.

Milwaukee County	2016	2015	% Change
Residential	\$ 524,158,000	\$ 507,736,800	3.23%
Commercial	\$ 62,059,300	\$ 62,174,800	-0.19%
Personal Property	\$ 3,623,300	\$ 3,877,100	-6.55%
Total	\$ 589,840,600	\$ 573,788,700	2.80%
Ozaukee County	2016	2015	% Change
Residential	\$ 25,274,000	\$ 24,997,500	1.11%
Commercial	\$ -	\$ -	0.00%
Personal Property	\$ -	\$ -	0.00%
Total	\$ 25,274,000	\$ 24,997,500	1.11%
Total Municipality	\$ 615,114,600	\$ 598,786,200	2.73%

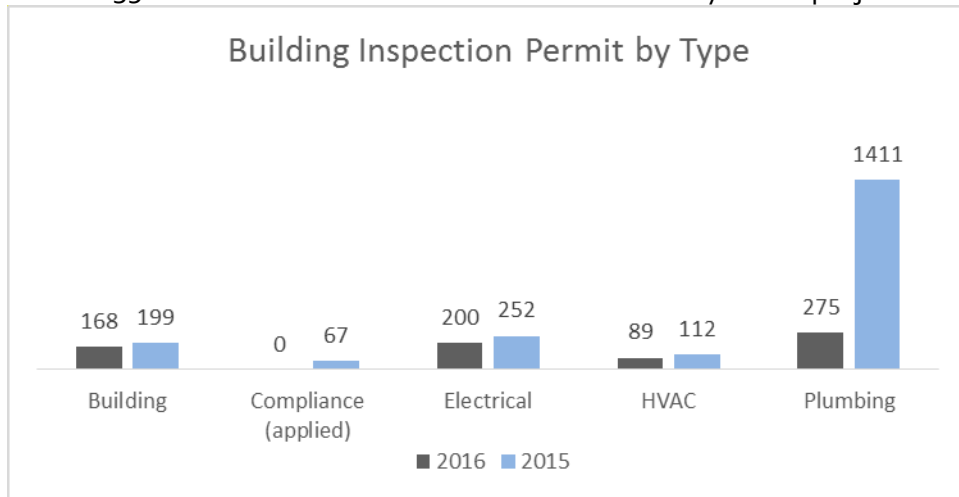
Property Taxes

There was \$148,203.01 in delinquent tax that was due from Milwaukee County residents. Of that amount \$920.87 is personal property taxes and \$147,282.14 is delinquent real estate property tax. This is a 26.81% decrease over last year's amount of \$202,485. 100% of the Ozaukee County taxes have been received.



Building Inspections

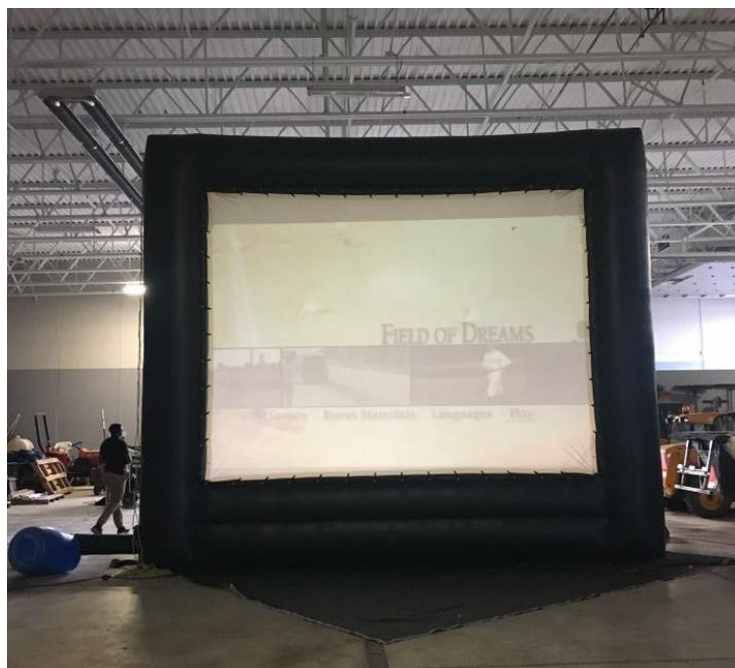
The building inspection department had a total of 732 various types of permits issued. This amount was down 35.86% due to the finalization of the voluntary water project on 2015.



There were a total of 48 projects brought before the Architectural Review Committee in 2016, compared to 65 in 2015.

Projects, Events and Achievements:

Four Movie in the Park events were held, featuring Field of Dreams, Sleepless in Seattle, Inside Out and Back to the Future. Two of the movies were held inside the new DCUS building due to inclement weather.



Three Clean Up Day events were held along with 12 mini drop off events.



The annual Bayside 5-K run/walk was held on September 9 with approximately 254 participants. Once again Movies in the Park was held afterwards along with a bonfire. The annual Village Picnic was held the same weekend. A total of 888 sausages were consumed.



Fright Night was held on October 30 with a DJ, food, hot cider and trick or treat bags.



2017 Top Goals

- Efficiently, effectively monitor all Village day to day finances and budget.
- Develop balanced, award winning 2018 budget document (GFOA Award Recognition).
- Prepare and receive the Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report.
- Receive the International City/County Management Association (ICMA) Certificate of Excellence for Performance Measurement.
- Apply for and manage grant funding.
- Administer two elections.