

Top 5 Highlights/Accomplishments:

Finance and Administration Report: November, 2016

- The Government Finance Officers Association awarded the Village of Bayside a Certificate of Achievement for Excellence for the Comprehensive Annual Financial Report for the fiscal year ended December 31, 2016.
- Tax levies were received from the seven taxing jurisdictions. The amounts ranged from a decrease of 4.70% to an increase of 4.07%
- 2016 property tax bills were mailed on November 30.
- Staff completed entering the election data into the Wisconsin Voting System and prepared for the Presidential Recount.
- Preparation of the 2017 budget document continued.

Metrics:

Metrics	Measurements	Goal	Reporting Period	Actual
Revenues	Budget Variance	1% Increase	Monthly	7.95%
Expenditures	Budget Variance	1% Decrease	Monthly	-22.04%
Monthly Financials	Completion Date	7th of Month	Monthly	11/4/2016
Annual Audit	Material Weakness	Clean	Annual	Clean
Bond Rating	Maintain Aa2	Aa2	Annual	Aa2
Fund Balance	Policy Adherence	20%	Annual	22%
Grant Dollars Awarded	Awards Secured	\$100,000	Annual	\$148,281
GFOA Budget Award	Award Received	Yes	Annual	Yes
GFOA CAFR Award	Award Received	Yes	Annual	Yes
Department Accreditation	Department	Yes	Annual	No
Public Meeting Agenda /Minutes	Completion Prior to Next Meeting	100%	Monthly	100%
Bayside Buzz	Open Rate	40%	Monthly	43.8%
Tuesday Talk	Open Rate	40%	Monthly	37.3%
Newsletter Publication	Published	1	Monthly	1

Personnel:

- Staff is working on the year-end audit information in preparation for the auditors being onsite the week of December 19.

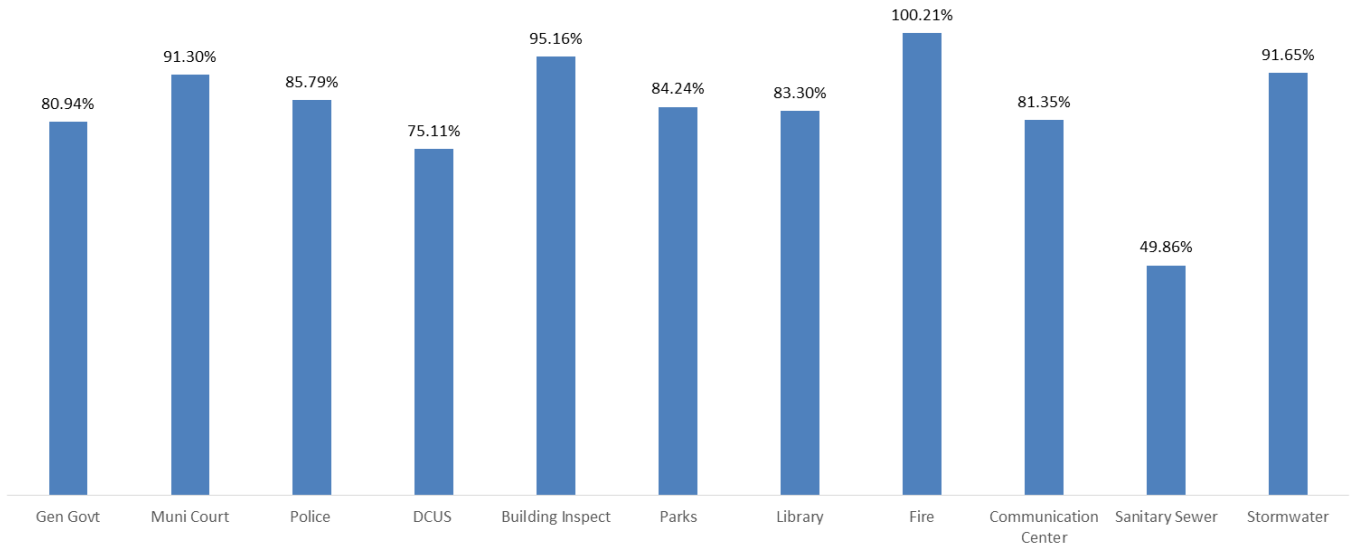
Priorities for Next Month:

- Enter the Election 190 information into the Wisconsin Voting System.
- Complete auditor's annual information request.
- Receipting of tax bills.

Picture of the Month

The image is a screenshot of a financial report for the State of Wisconsin, titled 'STATE OF WISCONSIN - REAL ESTATE PROPERTY TAX BILL FOR 2016'. It displays a detailed table with columns for 'PROPERTY ADDRESS', 'TAXABLE VALUE', 'TAX RATE', and 'TAX AMOUNT'. The report includes a summary of total taxes and a breakdown by jurisdiction. The document is dated 11/11/16 and includes a footer with contact information for the Department of Revenue.

Percentage of 2016 Budget Spent



Revenues					
	2016 YTD	2015 YTD	2016 vs. 2015	2016 Budget	Trending
General Fund	\$3,585,388.56	\$3,639,331.82	-1.5%	\$3,481,819	103%
Sanitary Sewer	\$873,526.99	\$780,670.68	11.9%	\$900,172	97%
Stormwater	\$443,138.47	\$347,581.49	27.5%	\$456,187	97%
Consolidated Dispatch	\$2,051,747.59	\$2,019,521.44	1.6%	\$2,048,319	100%
Expenditures					
	2016 YTD	2015 YTD	2016 vs. 2015	2016 Budget	Trending
General Fund	\$3,083,431.05	\$3,013,190.55	2.3%	\$3,712,550	83%
Sanitary Sewer	\$448,418.87	\$835,744.36	-46.3%	\$899,443	50%
Stormwater	\$418,103.57	\$545,386.05	-23.3%	\$456,187	92%
Consolidated Dispatch	\$1,666,275.40	\$1,734,335.37	-3.9%	\$2,048,319	81%