

Top 5 Highlights/Accomplishments:

Finance and Administration Report: September, 2016

- The Village received \$25,000 grant funds from the Department of Natural Resources for Urban Forestry Grant.
- The 2017 Household Hazardous Waste Grant was submitted. The maximum amount of \$14,000 was applied for.
- The 2017 American Transmission Grant was submitted. The amount requested was \$5,000 to be used for the Adopt-a-Tree Program.
- The Village received the November 8, 2016 General Election absentee ballots. 152 ballots (4.62% of the voters in the Village) were sent out on September 21.
- The Village Picnic was held on September 10.

Metrics:

Metrics	Measurements	Goal	Reporting Period	Actual
Revenues	Budget Variance	1% Increase	Monthly	23.71%
Expenditures	Budget Variance	1% Decrease	Monthly	-11.41%
Monthly Financials	Completion Date	7th of Month	Monthly	10/1/2016
Annual Audit	Material Weakness	Clean	Annual	Clean
Bond Rating	Maintain Aa2	Aa2	Annual	Aa2
Fund Balance	Policy Adherence	20%	Annual	22%
Grant Dollars Awarded	Awards Secured	\$100,000	Annual	\$148,281
GFOA Budget Award	Award Received	Yes	Annual	Yes
GFOA CAFR Award	Award Received	Yes	Annual	Submitted
Department Accreditation	Department	Yes	Annual	no
Public Meeting Agenda /Minutes	Completion Prior to Next Meeting	100%	Monthly	100%

Personnel:

- In-person absentee voting started on September 26. Staff has been kept busy with approximately 15 to 20 absentee ballot requests a day.
- Becky LeMire will celebrate her one year anniversary on October 7 and Cindy Baker will celebrate her six month anniversary on October 5.

Priorities for Next Month:

- Continued in-person absentee voting for the November 8 election.
- Budget document preparation.
- Fright Night preparation.

Picture of the Month



Percentage of 2016 Budget Spent

